

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:**        **Parks & Recreation**

**AGENDA DATE:**     **05/24/05**

**CONTACT PERSON/PHONE:**        **Parks & Recreation, Norman Merrifield, (915) 541-4333**

**DISTRICT(S) AFFECTED:** **6**

**SUBJECT:**

**APPROVE:** Temporary Appointment

**BACKGROUND / DISCUSSION:**

These positions enable the department to fulfill the needs of providing recreational services to the youth during the summer through the "Club Rec" program at Pavo Real Recreation Center.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Already budgeted for FY/05.

Fund Source: 51510115-16312-51058P0011-UF

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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Job Requisition #: 050620

Status: ADQ-LST

Status Date: 05/10/2005

Position Number:	<input type="text" value="00006145"/>	RECREATION LEADER II	<input type="checkbox"/>
Regulatory Region:	<input type="text" value="USA"/>	United States	<input type="checkbox"/>
Company:	<input type="text" value="CEP"/>	City of El Paso	
*Business Unit:	<input type="text" value="COFEP"/>	City of El Paso Business Unit	
Department:	<input type="text" value="51510115"/>	P&R Pavo Real	
Location Code:	<input type="text" value="035"/>	Parks - Pavo Real Rec Cntr	
Job Code:	<input type="text" value="961200"/>	Recreation Leader II	
Regular Shift:	<input type="text" value="N"/>		
Salary Administration	<input type="text" value="R"/>		
Plan:			
From Grade/Step:	<input type="text" value="3"/>	<input type="text"/>	<input type="checkbox"/>
To Grade/Step:	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

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Status Date: 05/10/2005

## Screening Criteria

View All First 1 of 1

\*Level:

Preliminary Screening

Refresh Points

Minimum Qualification %:

Total Points:

15

Required Points:

Required Percent:

## Basic Eligibility

Mand

Location:

035

Parks - Pavo Real Rec Cntr

Importance:

3-Average

Regular/Temporary:

Temporary

Reg/Temp  
Import:

3-Average

Begin Date:

End  
Date

Full/Part Time:

Part-Time

Full/Part Importance:

3-Average

Desired Start Date:

04/13/2005

Start Date  
Importance:

3-Average

Standard Hours:

29.00

Work Period:

Std Hours  
Importance:

3-Average

Willing To Travel:

☐

Travel Importance:

3-Average

Save

Add

Update/Display

Inc

Requisition Data | Job Details | Job Posting | Basic Eligibility | Educ/Experience | Comps/Accomps | Hire